

Loan conditions at the Library

Types of material	Quantity	Due Date	Fine
Books	5	10 days	R\$ 3,00
CDs (CDM and CDR)	3	10 days	R\$ 2,00
DVDs / Blu-ray / AudioBook	1	2 days	R\$ 5,00
VHS	3	2 days	R\$ 5,00
Reference Books	5	Same-day loan	R\$ 5,00
Dictionary	1	Same-day loan	R\$ 5,00
Technical Standards	In-library use only		
Film Collection	1	1	R\$ 15,00
Graduation Project / Thesis	1	1	R\$ 5,00
Catalogs	5	5	R\$ 5,00
Magazines	5	Same-day loan	R\$ 5,00

1. A fine is charged for each day of delay in returning any material, including keys.
2. Up to two renewals are allowed online, on the FAAP app, provided there are no reservations and the material is not overdue.
3. Materials under the category of DAILY LOAN (such as items from the Film Library, reference materials, dictionaries, encyclopedias, etc.) CANNOT be renewed. For questions, please consult the Library regulations.
4. Email is a reminder of the return date, which is your responsibility. Therefore, not receiving the message, regardless of the reason, does not exempt you from fines.
5. Justification for late return of library material due to lack of online access will not be accepted. The user must renew the item in person at the Library. The fine is non-negotiable.